

FORM 23AA

[Pursuant to section 209(1) of
the Companies Act, 1956]

Notice of address at which books of
account are maintained

Form Language English हिन्दी

Note - All fields marked in * are to be mandatorily filled.

1.(a) * Corporate identity number (CIN) of company

(b) Global location number (GLN) of company

2.(a) Name of the company

(b) Address of the
registered office
of the company

3. * Date of board resolution wherein a decision regarding address at which books of account are to be
maintained has been taken (DD/MM/YYYY)

4. Address at which the books of account are to be maintained

(a) * Address Line I

Line II

(b) * City

(c) * State

(d) Country

(e) * Pin code

5. Details pertaining to police station under whose jurisdiction the place of the address at which the books of
account are to be maintained falls

(a) * Police station name

(b) * Address Line I

Line II

(c) * City

(d) State

(e) Country

(f) * Pin code

List of attachments

Attachments

1. * Copy of board resolution

2. Optional attachment(s) - if any

Declaration

To the best of my knowledge and belief, the information given in this form and its attachments is correct and complete.

I have been authorised by the board of directors' resolution dated * (DD/MM/YYYY) to sign and submit this form.

To be digitally signed by

Managing director or director or manager or secretary of the company

For office use only:

eForm Service request number (SRN)

eForm filing date

(DD/MM/YYYY)

This e-Form is hereby registered

Digital signature of the authorising officer

Date of signing

(DD/MM/YYYY)