

# FORM NO. 44

Documents delivered for registration by a foreign company

[Pursuant to section 592 of the Companies Act, 1956]

Form Language  English  हिन्दी

**Note - All fields marked in \* are to be mandatorily filled.**

1. \*Company name

2.(a) \*Country where the company is registered (enter ISO country code)

(b) Country

3. \*State of principal place of business in India

4. \*Date of establishment of the principal place of business in India  (DD/MM/YYYY)

## 5. Full address of registered or principal office of foreign company [see sub-section (1) (b)]

(a) \*Address Line I

Line II

(b) \*City

(c) \*State

(d) Country

(e) \*Pin code

## 6. Address of principal place of business in India

(a) \*Address Line I

Line II

(b) \*City

(c) \*District

(d) \*State

(e) \*Pin code

(f) Country

(g) \*e-mail ID

## 7. Details of type of office and main division of business activity

(a) \*Type of office

(b) If other, then provide details

(c) \*Main division of business activity to be carried out in India

(based on relevant sub class and description given in NIC-2004)

Description of the main division

**List of persons resident in India and authorised to accept on behalf of the company service of process and any notices or other documents**

8.\* Number of persons authorised

**Particulars of person authorised**

* Income-tax permanent account number (Income-tax PAN)	<input type="text"/>		
* Name of person resident in India authorised to accept on behalf of foreign company	<input type="text"/>		
Surname	<input type="text"/>		
* <input type="radio"/> Father's name <input type="radio"/> Husband's name	<input type="text"/>		
* Designation	<input type="text"/>		
* Nationality	<input type="text"/>	* Date of birth	<input type="text"/> (DD/MM/YYYY)
If already a director or promoter of a company then CIN of the company	<input type="text"/>		
* Occupation	<input type="text"/>		
Permanent residential address			
* Line I	<input type="text"/>		
Line II	<input type="text"/>		
* City	<input type="text"/>		
* State	<input type="text"/>	* Pin code	<input type="text"/>
* ISO country code	<input type="text"/>		
Country	<input type="text"/>		
Phone	<input type="text"/>	Fax	<input type="text"/>
e-mail ID	<input type="text"/>		
* Whether present residential address is same as the permanent residential address	<input type="radio"/> Yes <input type="radio"/> No		
Present residential address			
* Line I	<input type="text"/>		
Line II	<input type="text"/>		
* City	<input type="text"/>		
* State	<input type="text"/>	* Pin code	<input type="text"/>
Country	<input type="text"/>		
Phone	<input type="text"/>	Fax	<input type="text"/>
*Whether the person authorised has been appointed through power of attorney or by passing the resolution			
<input type="radio"/> Power of attorney <input type="radio"/> Resolution			

**9. Particulars of payment of stamp duty (Refer instruction kit for details before filling the particulars)**

(a) State or Union Territory in respect of which stamp duty is paid or to be paid on foreign executed power of attorney

(b)\*Whether stamp duty is to be paid electronically through MCA21 system  Yes  No  Not applicable

(i) Details of stamp duty to be paid

Amount of stamp duty to be paid (in Rs)

(ii) Provide details of stamp duty already paid

Type of document/Particulars	Form 44
Total amount of stamp paid (in Rs.)	<input type="text"/>
Mode of payment of stamp duty	<input type="text"/>
Name of the office of the collector of stamps or prescribed authority for stamping in foreign executed documents as per Rule 18 of the Indian Stamp Act	
Serial number of embossing or stamps or treasury challan number	
Date of payment of stamp duty	<input type="text"/> (DD/MM/YYYY)
Place of payment of stamp duty	

**Attachments**

- 1.\* Charter, statutes or memorandum and articles of association or other Instrument constituting or defining the constitution of the company(In the manner provided under Rule 16, 17 of the Companies (Central Government's) General Rules and Forms, 1956)
2. If the above documents are not in english then the translated version of the documents.
- 3.\* Director(s) details - individuals
4. Director(s) details - bodies corporate
- 5.\* Reserve bank of India approval letter
6. Secretary(s) details
- 7.\* Power of attorney or board resolution in favour of the authorised representative(s)
8. Optional attachment(s) - if any

List of attachments

**Verification**

I hereby confirm that I am duly authorised by the board of directors of the company to sign and submit this form and to the best of my knowledge and belief, the information given in this form and its attachments is correct and complete.

**To be digitally signed by**

Authorised representative of the foreign company

\* Income-tax PAN of the authorised representative

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**For office use only:**

eForm Service request number (SRN)  eForm filing date  (DD/MM/YYYY)

This e-Form is hereby registered

**Digital signature of the authorising officer**

Date of signing  (DD/MM/YYYY)