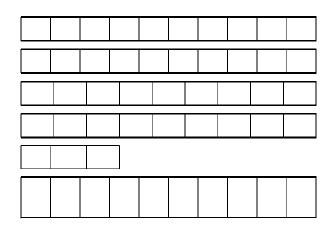
FORM NO. 24Q

(See section 192 and rule 31A)

Quarterly statement of deduction of tax under sub-section (3) of section 200 of the Income-tax Act, 1961 in respect of salary for the quarter ended June/September/December/March (tick whichever applicable) (year)

- **1.** (a) Tax Deduction Account No.
 - (b) Permanent Account No.
 - (c) Financial year
 - (d) Assessment year
 - (e) Has any statement been filed earlier for this quarter (Yes/No)
 - (f) If answer to (e) is 'Yes', then Provisional Receipt No. of original statement



2. Particulars of the deductor (employer)

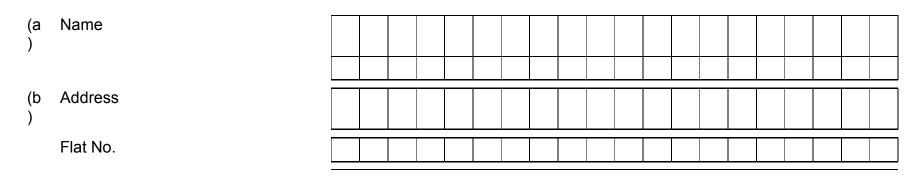
(a Name

-)
- (b Type of deductor1
- (c) Branch/Division (if any)



(d)	Address										
	Flat No.										
	Name of the premises/building										
	Road/street/lane										
	Area/location										
	Town/City/District										
	State										
	Pin code										
	Telephone No.										
	E-mail										

3. Particulars of the person responsible for deduction of tax



Name of the premises/building										
Road/street/lane										
Area/location										
Town/City/District										
State										
Pin Code										
Telephone No.										
E-mail										

4. Details of tax deducted and paid to the credit of Central Government ?

Sr. No.	TDS	Surcharge	Education Cess	Interest	Others
	Rs.	Rs.		Rs.	Rs.
			Rs.		
(301)	(302)	(303)	(304)	(305)	(306)

Sr. No.	Total tax deposited Rs. (302303 304305306)	Cheque/D D No. (if any)	BSR code	Date on which tax deposited	Transfer voucher/ Challan serial No. ²	Whether TDS deposited by book entry? Yes/No ³
(301)	(307)	(308)	(309)	(310)	(311)	(312)

5. Details of salary⁴ paid and tax deducted thereon from the employees (Enclose Annexures I, II and III)

Verification

I, _____, hereby certify that all the particulars furnished above are correct and complete.

 Place :______
 Signature of person responsible for deducting tax at source

 Date :______
 Name and designation of person responsible for deducting tax at source

ANNEXURE I

Deductee wise break-up of TDS

(Please use separate Annexure for each line - item in the table at S.No. 04 of main Form 24Q)

Details of salary paid and tax deducted thereon from the employees	
BSR code of the branch where tax is deposited	Name of Employer
Date on which tax deposited (dd-mm-yyyy)	
Challan Serial No.	
Section under which payment made	TAN
Total TDS to be allocated among deductees as in the vertical total of Col.	

323

Interest

Others

Total of the above

Sr. No.	Employee reference No. provided by employer	PAN of the employee	Name of the employee	Date of payment/credit	Taxable amount or which tax deducted Rs.	TDS
(313)	(314)	(315)	(316)	(317)	(318)	(319)
Total						

Sr.No.	Surcharge	Education Cess	Total Tax Deducted (319320321) Rs.	Total tax deposited Rs.	Date of deduction	Date of deposit	Reason for non-deduction/lowe r deduction
(313)	(320)	(321)	(322)	(323)	(324)	(325)	(326)
Total							

Verification

_____, hereby certify that all the particulars furnished above are correct and complete.

Place : Signature of person responsible for deducting tax at source

Date :_____ Name and designation of person responsible for deducting tax at source

ANNEXURE II

Serial Number	Permanent Account Number (PAN) of the employee	Name of the employee	Date from which employed with current employer	Total amount of salary, excluding amount required to be shown in columns 332 and 333 (See note 4)	Total amount of house rent allowance and other allowances to be extent chargeable to tax [see section 10(13A) read with rule 2A and section 10(14)]	Value of perquisites and amount of accretion to Employee's Provident Fund Account as per Annexure	Amount of allowances and perquisites claimed as exempt and not included in columns 332 and 333.
			Date Date form to				
(327)	(328)	(329)	(330)	(331)	(332)	(333)	(334)

Serial Number	Total of columns 331, 332 and 333	Total deductions under section 16(i), 16(ii) and 16(iii) (specify each deduction separately)	Income chargeable under the head "Salaries" (Column 335 minus 336)	Income (including loss from house property) under any head other than income under the head "Salaries" offered for TDS [Section 192(2B)]	Gross total income (Total of columns 337 and 338)	Amount deductible under section 80G in respect of donations to certain funds, charitable institutions	Amount deductible under section 80GG in respect of rents paid
(327)	(335)	(336)	(337)	(338)	(339)	(340)	(341)

Serial Number	Amount deductible under any other provision of Chapter VI-A (indicate relevant section and amount deducted)	Total amount deductible under Chapter VI-A (Total of columns 340, 341 and 342)	Total taxable income (Column 339 minus column 343)	Income-tax on total income	Income-tax rebate under section 88 on life insurance premium, contribution to provident fund etc. (See note 5)
(327)	(342)	(343)	(344)	(345)	(346)

Serial Number	Income-tax Rebate under section 88B	Income-tax Rebate under section 88C	Income-tax Rebate under section 88D	Total Income-tax payable (column 345 minus total of columns 346, 347, 348 & 349) and surcharge thereon	Income-tax relief under section 89, when salary etc. is paid in arrear or in advance	Net tax payable (column 350 minus column 351)
(327)	(347)	(348)	(349)	(350)	(351)	(352)

ANNEXURE III

Particulars of value of perquisites and amount of accretion to Employee's Provident Fund Account for the year ending 31st March,

Name of	Employee's	Value of rent-free accommodation or value of any concession in rent for the accommodation provided by the

				employer (give basis of computation)									
	Where accommodation is furnished												
	Where accommo-datio n is unfurnished	Value as if accommodatio n in unfurnished	Cost of furniture (including TV sets, radio sets, refrigerators, other household appliances and air-conditioning plant or equipment)	Perquisite value of furniture (10% of Column 357)	Total of Columns 356 and 358	Rent, if any, paid by the employee	Value of perquisite (Column 355 minus Column 360 or Column 359 minus Column 360, as may be applicable)						
(354)	(355)	(356)	(357)	(358)	(359)	(360)	(361)						
	(354)	n is unfurnished	n is n in unfurnished unfurnished	n is n in sets, radio sets, unfurnished unfurnished refrigerators, other household appliances and air-conditioning plant or equipment)	n is n in unfurnished unfurnished unfurnished unfurnished unfurnished air-conditioning plant or equipment)	n is n in unfurnished unfurnished unfurnished unfurnished unfurnished information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and information of the sets, radio sets, furniture 356 and 357 and 35	n is n in unfurnished unfurnished unfurnished unfurnished unfurnished unfurnished appliances and as57) air-conditioning plant or equipment)						

Where any conveyance has been provided by the employer free or at a concessional rate or where the employee is allowed the use of one or more motor cars owned or hired by the employer or where the employer incurs the running expenses of a motor car owned by Employees estimated value of perquisite (give details)	Remuneration paid by the Employer for domestic and personal services provided to the employee (give details)	Value of free or concessional passages on home leave and other travelling to the extent chargeable to tax (give details)	Estimated value of any other benefit or amenity provided by the employer free of cost or at concessional rate not included in the preceding columns (give details)	Employer's contribution to recognised provident fund in excess of 12% of the employee's salary	Interest credited to the assessee's account in recognised provident fund in excess of rate fixed by Central Government	Total of columns 361 to 367 carried to column 333 of Annexure II of Form No. 24Q.
(362)	(363)	(364)	(365)	(366)	(367)	(368)

Place :_____

Name and signature of employer/person responsible for paying salary

Date :_____

Designation