

**FORM ASTR - 1**

(Application for filing a claim of rebate of service tax and cess paid on taxable services exported)

(PART A: To be filled by the applicant)

Date :

Place :

To,  
Assistant Commissioner of Central Excise/Deputy Commissioner of Central Excise

Madam/Sir,

I/We \_\_\_\_\_, (name of the person claiming rebate) holding service tax registration no. \_\_\_\_\_, located in \_\_\_\_\_ (address of the registered premises) hereby declare that I/We have exported \_\_\_\_\_ service (name of the taxable service) under rule 5 of the Export of Service Rules, 2005 to \_\_\_\_\_, (name of the country to which service has been exported) and on which service tax amounting to \_\_\_\_\_ (amount in rupees of service tax) and education cess amounting to \_\_\_\_\_ (amount in rupees of cess) has been paid.

2. I/We also declare that the payment against such service exported has already been received in India in full \_\_\_\_\_ (details of receipt of payment).

3. I/We request that the rebate of the taxable service exported by me/us in terms of rule 3 of the Export of Service Rules, 2005 may be granted at the earliest. The following documents are enclosed in support of this claim for rebate.

\_\_\_\_\_

(Signature and name of the service provider or his authorised agent with date)

(PART B: To be filled by the sanctioning authority)

Date of receipt of the rebate claim:

Date of sanction of the rebate claim:

Amount of rebate claimed:

Amount of rebate sanctioned:

If the claim is not processed within 15 days of the receipt of the claim, indicate briefly reasons for delay:

Place :

Date :

Signature of the Assistant Commissioner/ Deputy Commissioner of Central Excise